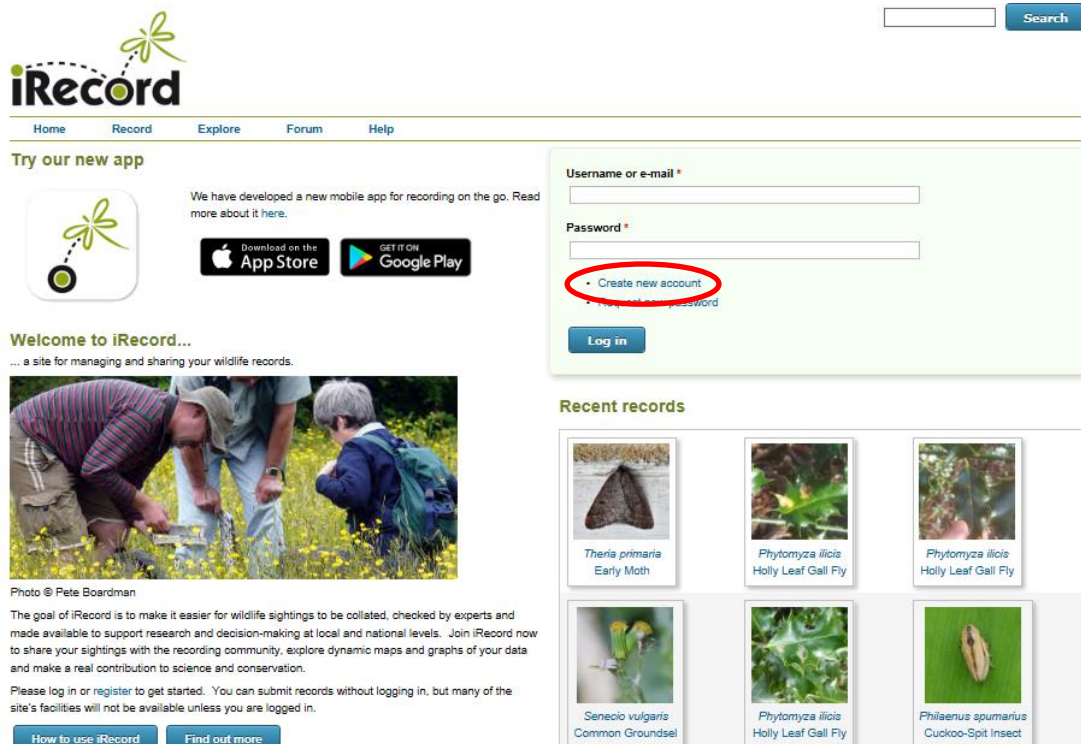


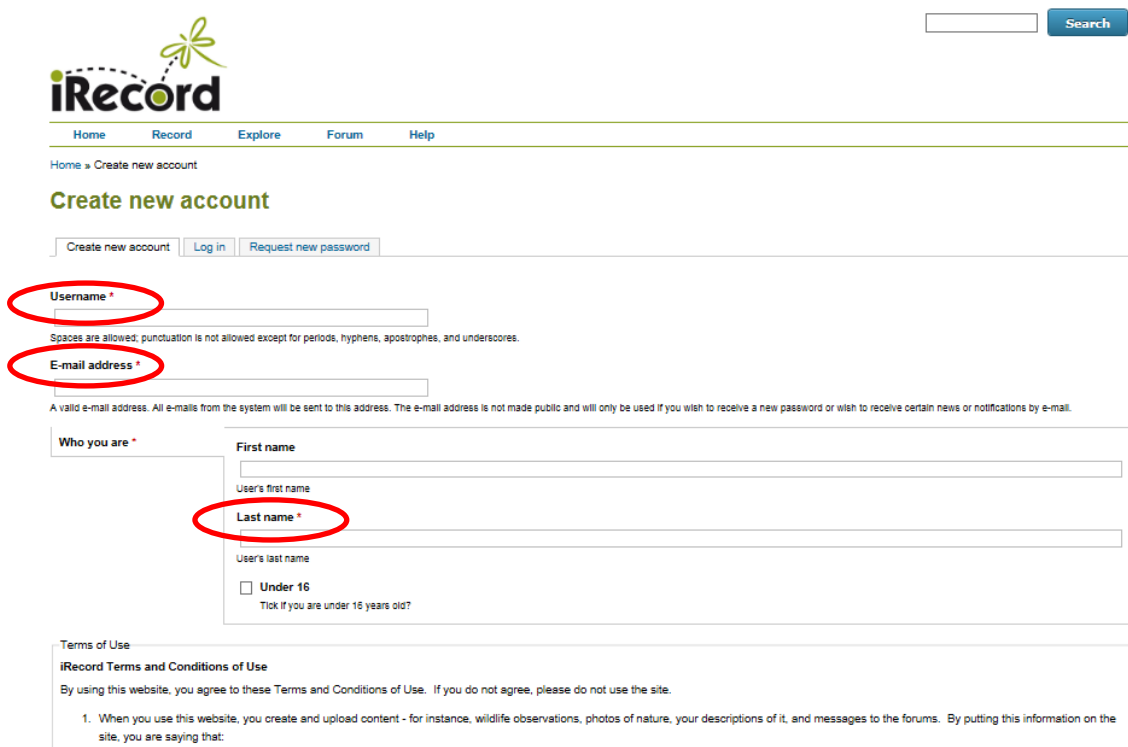
Appendix 3 – Submitting *Sphagnum* survey results on iRecord

1. Navigate to the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and click 'Create new account'. (If you already have an iRecord account skip forwards to step 4).



The screenshot shows the iRecord homepage. At the top right is a search bar with a 'Search' button. Below the iRecord logo is a navigation menu with 'Home', 'Record', 'Explore', 'Forum', and 'Help'. A 'Try our new app' section features a mobile app icon and download instructions for the App Store and Google Play. A 'Welcome to iRecord...' section includes a photo of people in a field and text about the site's purpose. On the right, a login/register form is visible, with the 'Create new account' link circled in red. Below this is a 'Recent records' section displaying six insect records with their names and photos.

2. Enter a username, a password and your last name, then scroll down the page and tick the box 'I agree with these terms'. Click the 'Create new account' button.



The screenshot shows the 'Create new account' page on iRecord. At the top right is a search bar with a 'Search' button. Below the iRecord logo is a navigation menu with 'Home', 'Record', 'Explore', 'Forum', and 'Help'. The page title is 'Create new account'. There are three tabs: 'Create new account', 'Log in', and 'Request new password'. The 'Create new account' tab is selected. The form includes the following fields, some of which are circled in red:

- Username *** (circled in red)
- E-mail address *** (circled in red)
- Last name *** (circled in red)

Other fields include 'First name' and 'Under 16' (with a checkbox). Below the form is a 'Terms of Use' section with the text: 'By using this website, you agree to these Terms and Conditions of Use. If you do not agree, please do not use the site.' and a numbered list of terms.

- You will receive an email asking you to verify your account – click the link in the e-mail.
- Open the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and login using your username and password.
- Once logged in, open the page <http://www.brc.ac.uk/irecord/moors-for-the-future>
- Alternatively, to easily access all the Community Science surveys in future, you can add Moors for the Future as a favourite activity. Make sure you are logged into iRecord and then click ‘Activities’ on the top bar.

Log in successful for mollie63.

Welcome back Mollie.

Try our new app

We have developed a new mobile app for recording on the go. Read more about it here.

Download on the App Store GET IT ON Google Play

Recent sightings

The following list of records includes verified records and those awaiting verification of species groups you are interested in which have been recently added in your area.

Species	Site name	Grid Ref	Date	Recorder
Archiboreoiulus pallidus	Ecclesall woods	53.332N, 1.525W	26/01/2018	Richards, Paul
Oniscus asellus Common Shiny Woodlouse	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Melogona gallica	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Polydesmus coriaceus	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Turdus philomelos Song Thrush	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Apus apus Swift	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Pipistrellus pipistrellus	Albert Village	SK301180	31/03/2011 to	NatureSpot-> Andrew

Recently added photos

- In the ‘Search for’ box, type ‘Moors for the future’ and then press ‘Go’. ‘Moors for the Future Online Recording’ will appear in the ‘About the activity’ box below, press the yellow star button below ‘Actions’ to save it as a favourite. You can then click on the ‘Moors for the Future Online Recording’ button to reach the Community Science survey portal. In future, this link to the Community Science page will remain as a favourite ‘activity’ in this location. To access it, simply click ‘Activities’ and you will find it.
- Once you have navigated to the Moors for the Future page on iRecord, under ‘*Sphagnum* Survey’ select ‘Enter a *Sphagnum* survey’.

Home » Moors for the Future Online Recording

Moors for the Future Online Recording

The Moors for the Future Community Science Project is an initiative to collect long-term data to help us understand how moorlands and the species they support are responding to climate change. For more information please visit www.moorsforthefuture.org.uk/community-science.

Bird Postcards

[Submit a Bird Postcard](#)
[Explore the Bird Postcard records](#)

Ring Ouzel and Redwing Survey

[Submit a Ring Ouzel and Redwing Survey](#)
[Explore the Ring Ouzel and Redwing Survey records](#)

Butterfly Postcards

[Submit a Butterfly Postcard](#)
[Explore the Butterfly Postcard records](#)

Hare Postcards

[Submit a Hare Postcard](#)
[Explore the Hare Postcard records](#)

Bumblebee Transects

[Submit Bumblebee Transect records](#)
[View or edit the transects](#)
[Bumblebee Transects Summary Report](#)

Sphagnum Survey

[Select a Sphagnum Survey route](#)
[View a Sphagnum Survey](#)
[View a Sphagnum density map](#)

Rude, Berries and Leaves

[Submit Rude, Berries and Leaves transect records](#)
[View or edit the transects](#)
[Explore the Rude, Berries and Leaves records](#)

Scales and Warts

[Submit Scales and Warts records](#)
[Explore the Scales and Warts records](#)



9. On the 'Enter a *Sphagnum* survey' page; fill in the date that you surveyed, the total number of people surveying and the start time and end time of your survey in 24 hour format; e.g. 1 pm is 13:00.

Communityscience >> [My account](#) [Log out](#) [Search](#)

iRecord

[Home](#) [Record](#) [Explore](#) [Activities](#) [Summarise](#) [Forum](#) [Help](#)

[Home](#) > Enter a Sphagnum survey

Enter a Sphagnum survey

First, we'd like you to tell us about the length of path you surveyed. Please tell us about the surveyed area whether or not you found any *Sphagnum* patches along the stretch as it will help us to identify paths that need to be surveyed in future.

Date of survey: *

Number of surveyors:

Recorder Name: *

Start Time (hh:mm): *

End Time (hh:mm): *

Tell us which stretch of path you surveyed. Click on the white plus sign on blue background in the top right corner of the map to control the map layers, for example to display the satellite image. To locate the area you surveyed in, you can either:

- double click on the map to zoom into the area of your survey
- or hold shift and drag on the map to zoom into the area of your survey
- or enter the name of a nearby town or village in the box below then click the Search button.

[Search](#)

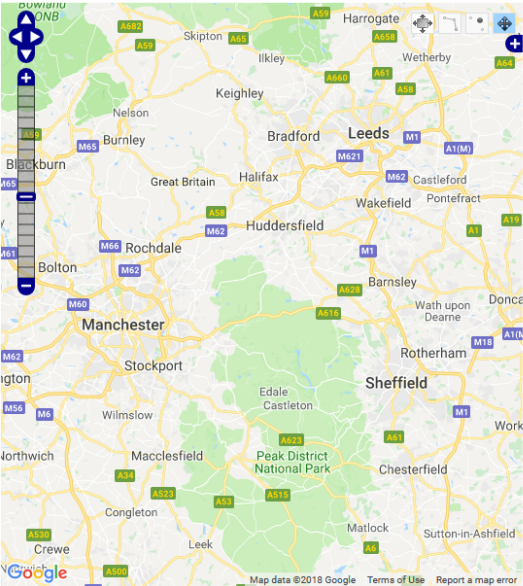
Once you've zoomed in far enough that you can clearly see the section of path you surveyed, click "Draw a path".

[Draw a path](#)

Map reference: *

Latitude and longitude of the mid-point of your surveyed path. It will be automatically filled in for you when you have defined where you surveyed.

[Submit](#)



10. The next step is to draw the route you walked on to the map. You can use the search box to find the approximate area, and then the drag the map and use the zoom bar on the left hand side of the map to find the exact area.

Clicking on the dark blue plus sign in the top right corner of the map allows you to switch to Google Satellite imagery, which can help you identify paths very accurately.

Home > Enter a Sphagnum survey

Enter a Sphagnum survey

First, we'd like you to tell us about the length of path you surveyed. Please tell us about the surveyed area whether or not you found any *Sphagnum* patches along the stretch as it will help us to identify paths that need to be surveyed in future.

Date of survey: *

Number of surveyors:

Recorder Name: *

Start Time (hh:mm): *

End Time (hh:mm): *

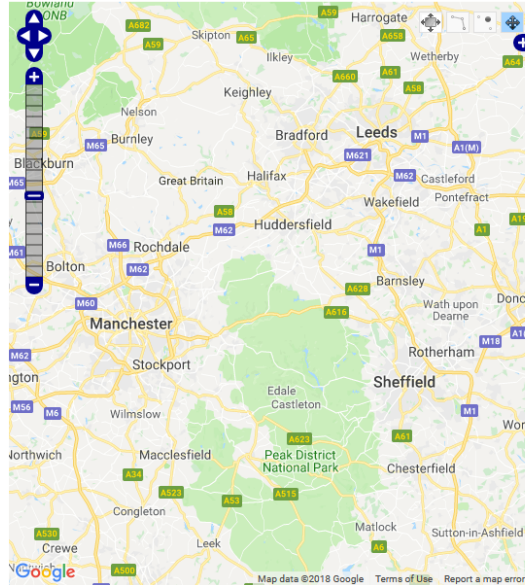
Tell us which stretch of path you surveyed. Click on the white plus sign on blue background in the top right corner of the map to control the map layers, for example to display the satellite image. To locate the area you surveyed in, you can either:

- double click on the map to zoom into the area of your survey
- or hold shift and drag on the map to zoom into the area of your survey
- or enter the name of a nearby town or village in the box below then click the Search button.

Once you've zoomed in far enough that you can clearly see the section of path you surveyed, click "Draw a path".

Map reference: *

Latitude and longitude of the mid-point of your surveyed path. It will be automatically filled in for you when you have defined where you surveyed.



11. Once you've found the area you surveyed, you'll need to draw the route you took on to the map. Click 'Draw a path', and follow the instructions which appear.
12. When you are happy with your route, click 'Submit'.

Sphagnum patch details

✔ Use these pages to fill in the details of any *Sphagnum* patches you saw. Fill in the details of one patch on each page and press Save. Once you have entered details of all the patches you saw click Save and then the Finish button. If you did not see any *Sphagnum* patches on your walk, just click the Finish button now.

Select the location of the centre point of the *Sphagnum* patch on the map. Zoom in further to select a more accurate location. If you have GPS coordinates, enter these in the box below to navigate to the location on the map.

Map reference:

Click on the map where you saw the *Sphagnum* to automatically set the map reference.

Patch width:

Width in cm to nearest 25cm, up to a maximum of 200.

Patch length:

Length in cm to nearest 25cm.

How was the *Sphagnum* growing?

Species	Add photos
<input type="text"/>	Select a species first

You can enter more than one species here if there were several in the patch. Enter just "Sphagnum" if unsure.



Other information

Dominant vegetation type:

Notes:

Save Finish

13. Now enter the details of all the patches of *Sphagnum* you saw along the route. If you didn't find any patches, then simply click 'Finish'.

14. If you did see some patches you'll need to enter them one at a time, clicking 'Save' after each patch. It's important to click 'Save' after you've entered your final patch (before you then click 'Finish'); otherwise your final patch won't be saved.

15. To enter a patch:

- Enter the patch grid reference (British National Grid format) you recorded on your paper form into the 'Map Reference' box – don't forget you'll need the two letter code before the numbers.
- Enter the patch width and length to the nearest 25cm. 25cm is the minimum size option, so enter this number even if your patch was smaller than 25cm. The maximum width you can enter is 200cm – since the survey area which you searched in is only 200cm wide.
- Tell us what growth form the patch took – choose from the 'How was the *Sphagnum* growing' drop-down menu.
- Enter your species. Start to type the word '*Sphagnum*' and a list of choices will appear, which you can click on. If you don't know the species, just choose '*Sphagnum*' from the top of the list. You can also add more than one species here if your patch was mixed. Do not enter anything in here if you didn't see any *Sphagnum*.
- Once you've chosen a species, there is an option to upload photographs you took.

- Choose the dominant vegetation type you recorded on your paper form from the drop-down list.
- Enter any extra notes about the patch.

16. Once you have entered and saved all the patches from your route, wait for the final blank form to load and then click 'Finish'.