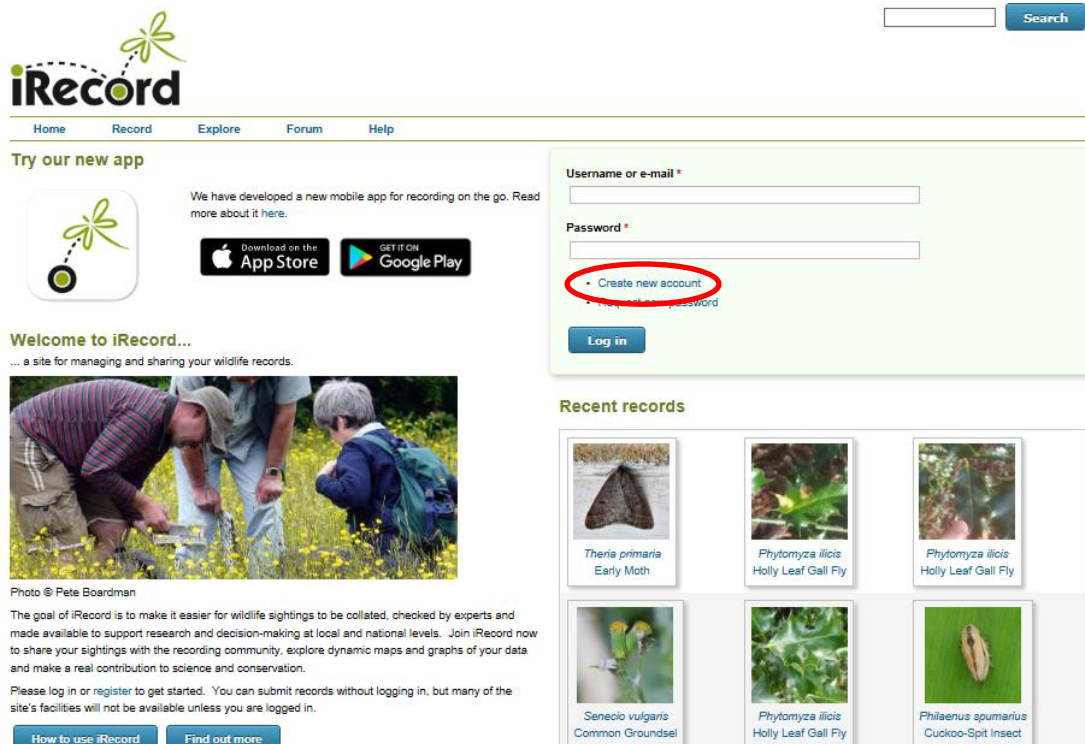


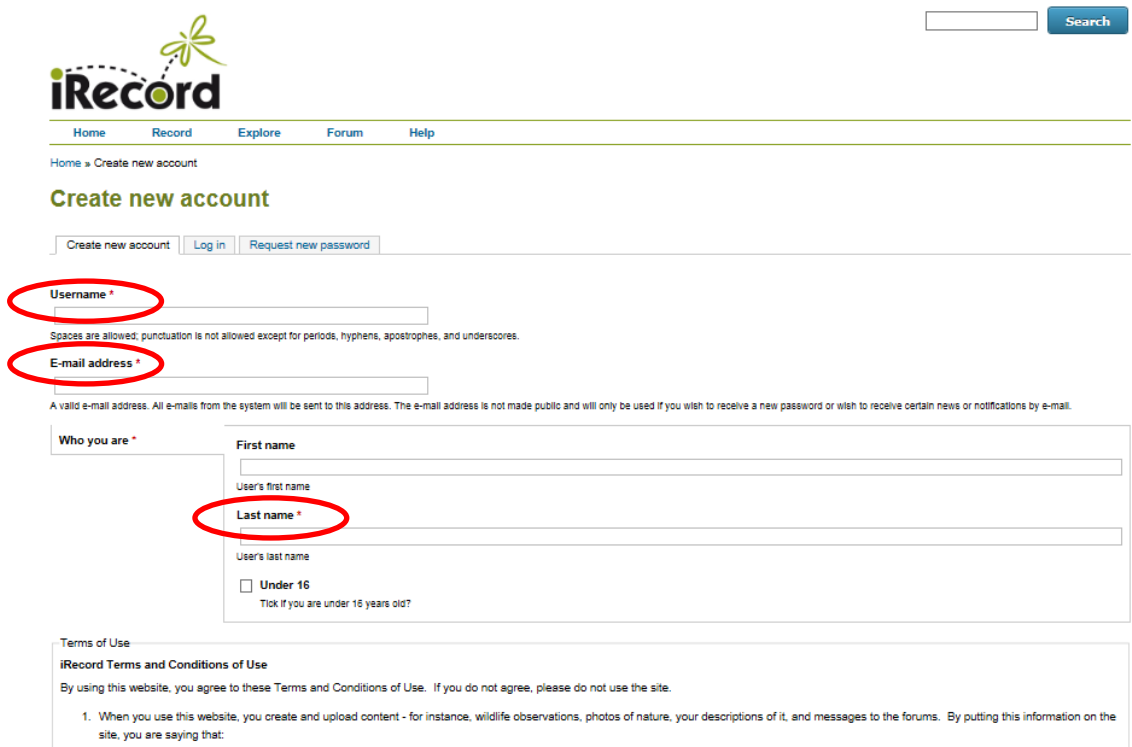
## Appendix 3 – Submitting a Scales and Warts Survey Postcard on iRecord

1. Navigate to the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and click 'Create new account'. (If you already have an iRecord account skip forwards to step 4).



The screenshot shows the iRecord homepage. At the top right is a search bar with a 'Search' button. The navigation menu includes 'Home', 'Record', 'Explore', 'Forum', and 'Help'. A 'Try our new app' section features a mobile app icon and buttons for 'Download on the App Store' and 'GET IT ON Google Play'. A 'Welcome to iRecord...' section includes a photo of people in a field and text about the site's purpose. On the right, a login form has fields for 'Username or e-mail' and 'Password', with a 'Log in' button and a 'Create new account' link circled in red. Below the login form is a 'Recent records' section with six thumbnails of wildlife sightings, each with a caption: *Therita primaris* Early Moth, *Phytomyza ilicis* Holly Leaf Gall Fly, *Phytomyza ilicis* Holly Leaf Gall Fly, *Senecio vulgaris* Common Groundsel, *Phytomyza ilicis* Holly Leaf Gall Fly, and *Philaenus spumarius* Cuckoo-Spit Insect.

2. Enter a username, a password and your last name, then scroll down the page and tick the box 'I agree with these terms'. Click the 'Create new account' button.



The screenshot shows the 'Create new account' page on iRecord. At the top right is a search bar with a 'Search' button. The navigation menu includes 'Home', 'Record', 'Explore', 'Forum', and 'Help'. Below the navigation is a breadcrumb trail 'Home > Create new account'. The main heading is 'Create new account', with links for 'Create new account', 'Log in', and 'Request new password'. The registration form has several fields: 'Username \*' (circled in red), 'E-mail address \*' (circled in red), 'First name' (with a sub-label 'User's first name'), and 'Last name \*' (circled in red, with a sub-label 'User's last name'). There is also a checkbox for 'Under 16' with the text 'Tick if you are under 16 years old?'. At the bottom, there is a 'Terms of Use' section with the heading 'iRecord Terms and Conditions of Use' and a paragraph: 'By using this website, you agree to these Terms and Conditions of Use. If you do not agree, please do not use the site.' Below this is a numbered list starting with '1. When you use this website, you create and upload content - for instance, wildlife observations, photos of nature, your descriptions of it, and messages to the forums. By putting this information on the site, you are saying that:'.

- You will receive an email asking you to verify your account – click the link in the e-mail.
- Open the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and login using your username and password.
- Once logged in, open the page <http://www.brc.ac.uk/irecord/moors-for-the-future>
- Alternatively, to easily access all the Community Science surveys in future, you can add Moors for the Future as a favourite activity. Make sure you are logged into iRecord and then click ‘Activities’ on the top bar.

The screenshot shows the iRecord website interface. At the top right, there is a user profile 'mollie63 >> My account' and a 'Log out' link, followed by a search box and a 'Search' button. The navigation bar includes 'Home', 'Record', 'Explore', 'Activities' (circled in red), 'Summarise', 'Forum', and 'Help'. Below the navigation bar, a green message box says 'Log in successful for mollie63.' and a welcome message 'Welcome back Mollie.' is displayed. A section titled 'Try our new app' features a mobile app icon and buttons for 'Download on the App Store' and 'GET IT ON Google Play'. To the right is a map of the Peak District National Park area. Below the map is a 'Recently added photos' section.

**Recent sightings**  
The following list of records includes verified records and those awaiting verification of species groups you are interested in which have been recently added in your area.

Species	Site name	Grid Ref	Date	Recorder
Archiboreoiulus pallidus	Ecclesall woods	53.332N, 1.525W	26/01/2018	Richards, Paul
Oniscus asellus   Common Shiny Woodlouse	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Melogona gallica	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Polydesmus coriaceus	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Turdus philomelos   Song Thrush	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Apus apus   Swift	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Pipistrellus pipistrellus	Albert Village	SK301180	31/03/2011 to	NatureSpot-> Andrew

- In the ‘Search for’ box, type ‘Moors for the future’ and then press ‘Go’. ‘Moors for the Future Online Recording’ will appear in the ‘About the activity’ box below, press the yellow star button below ‘Actions’ to save it as a favourite. You can then click on the ‘Moors for the Future Online Recording’ button to reach the Community Science survey portal. In future, this link to the Community Science page will remain as a favourite ‘activity’ in this location. To access it, simply click ‘Activities’ and you will find it.
- Once you have navigated to the Moors for the Future page on iRecord, under ‘Scales and Warts’ select ‘Submit Scales and Warts records’.

Home » Moors for the Future Online Recording

### Moors for the Future Online Recording

The Moors for the Future Community Science Project is an initiative to collect long-term data to help us understand how moorlands and the species they support are responding to climate change. For more information please visit [www.moorsforthefuture.org.uk/community-science](http://www.moorsforthefuture.org.uk/community-science).

#### Bird Postcards

[Submit a Bird Postcard](#)  
[Explore the Bird Postcard records](#)

#### Ring Puzel and Redwing Survey

[Submit a Ring Puzel and Redwing Survey](#)  
[Explore the Ring Puzel and Redwing Survey records](#)

#### Butterfly Postcards

[Submit a Butterfly Postcard](#)  
[Explore the Butterfly Postcard records](#)

#### Hare Postcards

[Submit a Hare Postcard](#)  
[Explore the Hare Postcard records](#)

#### Bumblebee Transects

[Submit Bumblebee Transect records](#)  
[View or edit the transects](#)  
[Bumblebee Transects Summary Report](#)

#### Sphagnum Survey

[Select a Sphagnum Survey route](#)  
[Enter a Sphagnum Survey](#)  
[View a Sphagnum density map](#)

#### Rude, Berries and Leaves

[Submit Rude, Berries and Leaves transect records](#)  
[View or edit the transects](#)  
[Explore the Rude, Berries and Leaves records](#)

#### Scales and Warts

[Submit Scales and Warts records](#)



9. Make sure you have read and understood the text in the yellow box beneath 'Which species did you see?'

The screenshot shows the iRecord website interface. At the top, there is a navigation bar with links for Home, Record, Explore, Activities, Summarise, Forum, and Help. Below this is the title 'Moors for the Future Scales and Warts Survey'. A yellow box highlights the instruction: 'Which species did you see? If you saw any of these species, please enter the most accurate location you can – a 100m square is preferable, but a 1km or 10km square still provides us with valuable information. If you saw these reptiles and amphibians at various locations along your walk, a separate form will need to be completed for each location. On each form, please only record species you saw and leave the other species boxes blank.'

Species	Life stage	In water?	How many??	Add photos
Bufo bufo - Common Toad	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>
Vipera berus - Adder	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>
Zootoca vivipara - Common Lizard	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>

\*No need to complete this for toad spawn.

**When did you see them?**  
 Date:   
 Click here

**Where were they?**  
 Location:   
 Provide the name of the site. Do not enter a postal address as the information you provide will be visible to others.  
 Enter a spatial reference:   British National Grid   
 The GeoPlanet place search service is no longer supported.  
 Or simply click on your rough position on the map.

**Other information**  
 Overall comment:   
 Please provide any comments you think might be useful.  
 Please tick if you are happy for us to contact you with more information about the Community Science Project:

10. Enter the number of individuals of each species seen in the 'How many' box and use the 'Add images' button if you have photos to attach to the record. **Do not enter zeros for species not seen, leave the boxes blank.** For each species seen, select the relevant life stage using the dropdown menus in the 'Life stage' column. For toads only, record if the toad/spawn was in water when it was observed by ticking the box in the column labelled 'In water?'

## Moors for the Future Scales and Warts Survey

Which species did you see?

If you saw any of these species, please enter the most accurate location you can – a 100m square is preferable, but a 4km or 12km square will provide us with valuable information. If you saw these reptiles and amphibians at various locations along your walk, a separate form will need to be completed for each location. On each form, please only record species you saw and leave the other species boxes blank.

Species	Life stage	In water?	How many?*	Add photos
Bufo bufo - Common Toad	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>
Vipera berus - Adder	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>
Zootoca vivipara - Common Lizard	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Add Images"/>

\*No need to complete this for toad spawn.

When did you see them?

Date:

Where were they?

Location:

Provide the name of the site. Do not enter a postal address as the information you provide will be visible to others.

Enter a spatial reference:

The GeoPlanet place search service is no longer supported  
 Or simply click on your rough position on the map.

Other information

Overall comment:

Please provide any comments you think might be useful.

**Please tick if you are happy for us to contact you with more information about the Community Science Project:**



11. Add the date of the sighting in the 'Date' box.

12. Add a named location of the sighting in the 'Location' box. This should be a geographical location name that can be cross-referenced with a grid reference such as a town or village name, not something impossible to verify such as 'my garden'.

13. Enter a grid reference if you recorded one at the time of your sighting in the 'Enter a spatial reference' box. Alternatively you can use the map to select a grid square of where the sighting took place. By zooming in and out of the map you can select a smaller or larger grid square depending on how accurately you know the location of your sighting. The small, white plus arrow in the top corner of the map can be used to switch to a satellite image view. This is very helpful when trying to determine the location of your record.

15. In the 'Overall comment' box, add any notes that are relevant to your record such as interesting behaviour.

16. Once you are happy that all the information recorded is correct, click the 'Submit' button.